

**EPSS DEPARTMENT VEHICLE RESERVATION FORM**

LAST \_\_\_\_\_ FIRST \_\_\_\_\_ UID \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_ DRIVER'S LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_

**TRIP DATES**

DEPARTURE DATE \_\_\_\_\_ TIME \_\_\_\_\_ RETURN DATE \_\_\_\_\_ TIME \_\_\_\_\_

**TRIP PURPOSE** (CHECK ONE)

RESEARCH RECHARGE ID \_\_\_\_\_ (SPECIFY) \_\_\_\_\_

CLASS-RELATED COURSE # \_\_\_\_\_ (SPECIFY) \_\_\_\_\_

PARTICIPANTS (#):  FACULTY  GRAD  UNDERGRAD  OTHER  (SPECIFY) \_\_\_\_\_

DESTINATION(S) \_\_\_\_\_

**VEHICLES REQUESTED** (CHECK ALL THAT APPLY AND INCLUDE DETAILS / SPECIAL REQUESTS IN NOTES SECTION BELOW)

EPSS  2014 SUBURBAN (SEATS 8)  2011 SILVERADO (SEATS 5)  2011 GMC YUKON (SEATS 7)

BRUINCAR SPECIFY TYPE \_\_\_\_\_ QUANTITY \_\_\_\_\_

BUS RENTAL SPECIFY SIZE \_\_\_\_\_ QUANTITY \_\_\_\_\_

OTHER RENTAL SPECIFY TYPE \_\_\_\_\_ QUANTITY \_\_\_\_\_

DETAILS / SPECIAL REQUESTS \_\_\_\_\_

**TYPE OF ROAD ENCOUNTERED** (CHECK ALL THAT APPLY)

PAVED  UNPAVED, WELL-MAINTAINED  UNPAVED, POORLY MAINTAINED  OFF-ROAD, 4X4 REQUIRED

DESCRIBE YOUR ROUTE AND TERRAIN TYPES EXPECTED \_\_\_\_\_

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**ADMINISTRATIVE USE ONLY**  
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APPROVED

DENIED

REASON \_\_\_\_\_

DATE \_\_\_\_\_ STAFF SIGNATURE \_\_\_\_\_